

SHEFFIELD PUBLIC LIBRARY BOARD MEETING

Special Session Agenda

123 S 3rd Street
Sheffield, IA 50475

Date: January 17, 2024

Time: 5:30 PM

Roll Call

Approval of Agenda

Public Comment: *The Library Board President and Library Board welcome comments from the public on any subject pertaining to Library business. You are asked to state your name and address for the record and to limit your remarks in order that others may be given the opportunity to speak. No action will be taken on items discussed. However, if warranted, the item may appear on a future agenda.*

Consent Agenda

Approval of Minutes from 12/13/2023

Approval of Minutes from 1/10/2024

Approval of Financial Report

Approval of Bills

Librarians Report

Old Business:

1. Update on board recruitment
2. Update on leaking windows
3. Update on flagpole
4. Update on electric box cover
5. Discuss training needs with Lisa England. January 25, 2024 on line training

New Business:

1. Discuss and Approve maintenance agreement for snow removal and lawn care through 2026
2. Review library goals and objectives
3. Discuss and Approve current Director Job Description
4. Discuss and Approve salary and benefits for new Director
5. Discuss and Approve responsibilities and expectations of Donnica as Interim Director
6. Discuss and Approve compensation for Donnica as Interim Director
7. Discuss and Approve advertising for a new Director
8. Discuss and Approve advertising to be placed on Facebook for additional board member
9. Discuss and Approve library meeting room and storage cleanup/organization
10. Discuss and Approve Lego League using the library iPad for Lego League January 28, 2024

Agenda Items for next meeting:

Adjourn