

SHEFFIELD PUBLIC LIBRARY BOARD MEETING

DATE: Wednesday, October 11th, 2023 **TIME:** 5:30 PM

ROLL CALL

Garrett Breinzer	Trevor Nelson	Alice Griemann	Onni Prestidge	Bonnie Theis	Gail Sheriff	Vacant	Jessica Foreshoe
Present	Present	Present	Present	Present	Absent	Absent	Present

Public Comment: N/A

APPROVAL OF AGENDA: Onni motioned to approve the Agenda. Garrett seconded. Unanimous approval. Motion passed.

APPROVAL OF MINUTES: Trevor motioned to approve the Minutes from September 13th and September 27th. Garrett seconded. Unanimous approval. Motion passed.

APPROVEAL OF FINANICIAL REPORT: Garrett motioned to approve the Financial Report. Gail seconded. Unanimous approval. Motion passed.

APPROVAL OF BILLS: Garrett motioned to approve the Bills. Onni seconded. Unanimous approval. Motion passed.

APPROVAL OF LIBRARIANS REPORT: Garrett motioned to approve the Librarians Report. Trevor seconded. Unanimous approval. Motion passed.

OLD BUSINESS

Discuss Board Recruitment: Library staff has a lead on one potential board member. This person is scheduled to visit next meeting.

Document Board Training: Jay Peterson, our State Library of Iowa Representative, was here on September 13th, 2023, to do a one-hour session of Board Training.

NEW BUSINESS

Discuss and Approve 9/26 Electrical Incident:

It was brought to the attention of the City of Sheffield on Monday, September 25th 2023 that an extension cord was running from the library to a residential home listed at 218 Sherman St, Sheffield, IA. He said he had Jessica's approval to do so.

Talking with Jessica the Board better understood the situation at the library the time he came in. She did not give him permission to use the library's electricity. It was decided by the Board that there would be a document of the incident including her firsthand account and it would be signed off on, and that none of the library staff were responsible for the incident.

Discuss Leaking Windows:

The windows are continuing to leak even after Iowa Falls Glass caulked them recently. The board recommended contacting Z&Z in Iowa Falls for a second opinion on why they are leaking and what resolutions they can come up with to solve the problem.

Review Current and Future Goals and Objectives:

The most recent list of goals & objectives was reviewed by the board. There was some confusion about the priority of the goals. Board members were encouraged to go through the list and determine which goals are relevant. The board may consider adding details to existing goals to make them specific, measurable, and relevant.

AGENDA ITEMS FOR NEXT MEETING

Public Comment

Discuss Board Recruitment

Condition of Leaking Windows

Discuss and Approval Goals and Objectives

Budget Planning for FY24-25

ADJOURNMENT Garrett motioned to Adjourn at 7:30pm. Onni seconded. Unanimous approval. Motion passed.