

SHEFFIELD PUBLIC LIBRARY BOARD MEETING

Special Session Minutes

123 S 3rd Street
Sheffield, IA 50475

Date: March 27, 2024

Time: 5:33 PM

Roll Call

Members present were Bonnie Theis, Trevor Nelson, Onni Prestidge, Alice Greimann, Gail Sheriff

Others attending were Ashley Francis and Donnica Keeling

Approval of Agenda

Alice motioned to approve the agenda. Trevor seconded. Unanimous approval. Motion passed.

Public Comment: *The Library Board President and Library Board welcome comments from the public on any subject pertaining to Library business. You are asked to state your name and address for the record and to limit your remarks in order that others may be given the opportunity to speak. No action will be taken on items discussed. However, if warranted, the item may appear on a future agenda.*

None

Approval of Minutes from Regular Session meeting March 13, 2024

Trevor motioned to approve the minutes as presented. Gail seconded. Unanimous approval. Motion passed.

Old Business:

1. Discuss and approve applicants to schedule interviews with

Three Applications had been received and were reviewed. Applicants must provide a resume and an application at the interview if they were missing when submitted. Bonnie will call 3 applicants tomorrow to schedule interviews and request they bring in additional information required at the interview.

Gail motioned to approve the interviews with the 3 applicants approved, requesting the resume and application as needed. Trevor seconded. Unanimous approval. Motion passed.

2. Discuss and approve hiring subcommittee

The board discussed who would be on the hiring subcommittee.

Alice motioned to approve the hiring subcommittee to consist of Bonnie, Trevor and Gail. Onni seconded. Unanimous approval. Motion passed.

3. Elect and approve new Vice President to replace Garrett

Garrett has resigned from the board due to moving out of the area. He was the Vice President. Trevor motioned to appoint Onni as the Library Board Vice President. Alice Seconded. Unanimous approval. Motion passed.

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Agenda Items for Next Meeting

1. Discuss applicant interviews

Adjourn

Gail motioned for the meeting to adjourn at 5:54 PM. Trevor seconded. Unanimous approval. Motion passed.

Next regular session meeting is scheduled for April 10, 2024 at 5:30 PM