

SHEFFIELD PUBLIC LIBRARY BOARD MEETING

Regular Session Minutes

123 S 3rd Street
Sheffield, IA 50475

Date: Wednesday, January 14, 2026

Time: 5:30 PM

Roll Call

Members present: Bonnie Theis, Onni Prestidge, Trevor Nelson, Marcie Atwood, Gail Sheriff

Members absent: Alice Griemann, Keli Lage

Others present: Morgan Symens

Approval of Agenda

Onni made a motion to approve the agenda. Marcie seconded. Unanimous approval. Motion passed.

Public Comment: *The Library Board President and the Library Board welcome comments from the public on any subject pertaining to Library business. You are asked to state your name and address for the record and to limit your remarks in order that others may be given the opportunity to speak. No action will be taken on items discussed. However, if warranted, the item may appear on a future agenda.*

Consent Agenda

1. Approval of Minutes from December 9, 2025
2. Approval of Financial Report
3. Approval of Bills

With the acknowledgement that the bills will look overspent for a few months. The issue is the Memorial and Grant money isn't in the account yet, but is in the City account with amendment in.

Trevor made a motion to accept the Consent Agenda. Gail seconded. Unanimous approval. Motion passed.

Librarians Report

1. Review Circulation Report for December
Normal numbers again typical for winter months, eBook numbers were high.
2. Grant and Memorial money update.
Moving forward with purchases to be expended to individual Grant or Memorial.
3. Programming Update
Science Club has begun, great attendance was received. More outside groups have started to reserve the community room.
Morgan stated that currently she is completing the grant application for Dollar General and working on the library's accreditation.

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Old Business

1. Review approved budget request for fiscal year 26-27
No motion needed
2. Review approved County Funding request for fiscal year 26-27
No motion needed

New Business

1. Review and approve the following Library Policies
 - a. Sex Offender
 - b. Tobacco/Nicotine Free
 - c. Test/Exam Proctoring

Onni made a motion to accept each policy, adding "Reviewed/approved" to the date on the bottom of each policy. Gail seconded. Unanimous approval. Motion accepted.

Agenda Items for Next Meeting

1. Long/short term goals
2. Community survey

Adjourn

Onni made a motion to adjourn at 5:57 p.m. Marcie seconded. Unanimous approval. Motion passed.