SHEFFIELD PUBLIC LIBRARY BOARD MEETING

**DATE:** Wednesday, December 8, 2021 **TIME:** 5:30 PM

**ROLL CALL:**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Bob Long | Darryl Peter | Alice Griemann | Nathan Pralle | Bonnie Theis | Kathy Miller | Vickie Bushkofsky | Jessica Foreshoe |
| YES | YES | YES | NO | YES | NO | NO | YES |

**APPROVAL OF AGENDA:**  Darryl motioned to approve the Agenda. Alice seconded. Unanimous approval. Motion passed.

**APPROVAL OF MINUTES:**  Darryl motioned to approve the Minutes. Alice seconded. Unanimous approval. Motion passed.

**FINANICIAL REPORT:** A $750 grant was received from the Barkema Trust to go toward a metal rotor stand. Darryl motioned to approve the Financial Report. Alice seconded. Unanimous approval. Motion passed.

**BILLS**: Alice motioned to approve the Bills. Darryl seconded. Unanimous approval. Motion passed.

**LIBRARIANS REPORT:** Darryl motioned to approve the Librarians Report. Alice seconded. Unanimous approval. Motion passed.

**OLD BUSINESS**

Public Comment: None

Staff Report: None

FY21-22 Budget Amendment to City Council: A spreadsheet was presented of an Amendment reviewing the request to be made to City Council to increase expenditures for FY21-22. The amount the library has already brought into the General Fund is $3,299.62. $1,567.33 needs to be transferred from the Library Improvement fund for grant purposes. An additional $4,236.67 is requested to go towards the Preserving Our Oral History. A breakdown of what areas these costs are divided into and what was presented as well. This totals $9,103.62.

Darryl motioned to approve the above Amendment Request. Alice Seconded. Unanimous approval.

**NEW BUSINESS**

FY22-23 Budget Approval: A spreadsheet was presented reviewing the figures of what are required for General Operating Budget for the library for FY22-23. The main area of increase was in utilities. There are also increase for general staffing increases to make up for those not included for FY21-22, as well as those general increase for FY22-23. We will meet next week to approve the increase.

**AGENDA ITEMS FOR NEXT MEETING**

Public Comment

**OLD BUSINESS**

Budget Amendment Report FY21-22

Board Training

Annual Report

**ADJOURNMENT:** Darrylmotioned to approve Adjourn at 6:30 pm. Bonnie seconded. Unanimous approval. Motion passed.