**SHEFFIELD PUBLIC LIBRARY BOARD MEETING**

**DATE:** Wednesday, January 12th, 2022 **TIME:** 5:30 PM

**ROLL CALL:**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Bob Long | Darryl Peter | Alice Griemann | Nathan Pralle | Bonnie Theis | Kathy Miller | Vickie Bushkofsky | Jessica Foreshoe |
| NO | YES | YES | NO | YES | YES | YES | YES |

**APPROVAL OF AGENDA:**  Darryl motioned to approve the Agenda. Alice seconded. Unanimous approval. Motion passed.

**APPROVAL OF MINUTES:**  Darryl motioned to approve the Minutes from December 8th, 2021. Alice seconded. Unanimous approval. Motion passed. Bonnie motioned to approve the Minutes from December 20th, 2021. Vicki seconded. Unanimous approval. Motion passed.

**FINANICIAL REPORT:** $220.16 was received from State for Interlibrary loan reimbursements. $1,600 was received from the Farrer Endowment. These amounts were included in the Budget Amendment presented to City Council on January 10th, 2022. Darryl motioned to approve the Financial Report. Vicki seconded. Unanimous approval. Motion passed.

**BILLS**: Alice motioned to approve the Bills. Darryl seconded. Unanimous approval. Motion passed.

**LIBRARIANS REPORT:** Jessica was voted in as a Board Member on the North Iowa Library Consortium (NILC). This will require a few meetings a year. Last year was Zoom, but they are looking at going to in person meetings going forward. Alice motioned to approve the Librarians Report. Darryl seconded. Unanimous approval. Motion passed.

**OLD BUSINESS**

Public Comment: None

Staff Report: None

**NEW BUSINESS**

Annual Report: A summary of FY20-21 was presented and reviewed. Many good things happened this year!

Farrer Endowment Grant: A $1,600 grant was received from the Farrer Endowment Foundation for a synthetic sit and play snake. This is a seating/reading/crafting set that kids can use in the children’s area. It will be easy to sanitize, where the old objects were cloth and very difficult to keep clean and sanitized.

Update to Internet Policy: Darryl motioned to approve the updated Internet Policy. Alice seconded. Unanimous approval. Motion passed.

Update to By-Laws: Vicki motioned to approve the updated By-Laws. Darryl seconded. Unanimous approval. Motion passed.

Update to Tobacco Policy: Darryl motioned to approve the amended update to the Tobacco Policy. Vicki seconded. Unanimous approval. Motion passed.

Update to Proctoring Policy: Vicki motioned to approve the Proctoring Policy. Darryl seconded. Unanimous approval. Motion passed.

**AGENDA ITEMS FOR NEXT MEETING**

Public Comment

Staff Report

FY22-23 Operating Budget

FY22-23 Special Request

Board Training

Board Recruitment

Policy Updates

**ADJOURNMENT:** Vickimotioned to approve Adjourn at 6:40pm. Darryl seconded. Unanimous approval. Motion passed.