**SHEFFIELD PUBLIC LIBRARY BOARD MEETING**

**DATE:** Thursday, July 15th, 2021 **TIME:** 5:50 PM

**ROLL CALL:**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Bob Long | Darryl Peter | Alice Griemann | Nathan Pralle | Bonnie Theis | Kathy Miller | Vickie Bushkofsky | Jessica Foreshoe |
| No | Yes | Yes | Yes | Yes | No | Yes | Yes |

**APPROVAL OF AGENDA:**  Darryl motioned to approve the Agenda. Vicki seconded. Unanimous approval. Motion passed.

**APPROVAL OF MINUTES:**  Alice motioned to approve the Minutes. Darryl seconded. Unanimous approval. Motion passed.

**FINANICIAL REPORT:** Darryl motioned to approve the Financial Report. Alice seconded. Unanimous approval. Motion passed.

**BILLS**: Vickie motioned to approve the Bills. Darryl seconded. Unanimous approval. Motion passed.

**LIBRARIANS REPO0RT:** Alice motioned to approve the Librarians Report. Bonnie seconded. Unanimous approval. Motion passed.

**OLD BUSINESS:**

Public Comment: None

Staff Report: Things are going well.

**NEW BUSINESS:**

City Council Update on Grant Funds: The City Council has requested that a member of the Library Board attend the City Council meeting each month. The Mayor and City Council are developing a process for handling grant money so that it is documented going forward on how the money should be handled. This will be reviewed with the Board for approval at a later meeting. Ashley Francis is researching the discrepancy between the library financial report and the city report. Both Ashley’s Reports and the Board’s Financial Reports align. It’s the accountant’s info that doesn’t match up. She will get back to us as soon as possible.

City Council Update on Board Members: Both Nathan and Vickie were approved by the City Council to stay on the Library Board of Trustees on Monday, July 12, 2021.

Sheffield Public Library Foundation Update: The Foundation has approved covering costs to send Jessica to the American Rural and Small Libraries Conference from October 20-23rd in Sparks, NV. They are also planning on doing the Omelet Breakfast Fundraiser on the morning of August 21st, before the parade. The library will set up a table for Free Will Donation books at the event also, along with everything else that is part of the ‘Color Our Community’ event that was cancelled due to weather last month.

Sex Offender Policy: The library board reviewed the Sex Offender Policy revisions, as well as the application to be on library property form. Before approval, the library board members have agreed to send the policy to Ashley and Scott to review the policy to determine if the city lawyer must also review the policy.

Review of Goals and Objectives: The goals and objectives set last year were reviewed by the board. Jessica will update the plan going forward to be addressed next month for the coming year.

Officer Elections:

Bonnie motioned to make Nathan Pralle the President. Alice seconded. Unanimous approval. Motion passed.

Darryl motioned to make Kathy Miller the Vice-President. Alice seconded. Unanimous approval. Motion passed.

Vicki motioned to make Bonnie Theis the Secretary. Darryl seconded. Unanimous approval. Motion passed.

Vicki motioned to make Darryl Peter the Foundation Liaison. Alice seconded. Unanimous approval. Motion passed.

**AGENDA ITEMS FOR NEXT MEETING**

**OLD BUSINESS**

Public Comment

Staff Report

**NEW BUSINESS**

City Council Update on Grant Funds

Sex Offender Policy Update

Update to Goals and Objectives

Board Training

**ADJOURNMENT:**  Vickie motioned to approve Adjourn at 6:53 pm. Darryl seconded. Unanimous approval. Motion passed.