**SHEFFIELD PUBLIC LIBRARY BOARD MEETING**

**DATE:** Wednesday, December 14th, 2022 **TIME:** 5:30 PM

**ROLL CALL**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| GarrettBreinzer | Darryl Peter | Alice Griemann | Nathan Pralle | Bonnie Theis | CandieAllen | Vickie Bushkofsky | Jessica Foreshoe |
| YES | NO | YES | YES | YES | NO | YES | YES |

**APPROVAL OF AGENDA:**  Alice motioned to approve the Agenda. Garrett seconded. Unanimous approval. Motion passed.

**APPROVAL OF MINUTES:**  Bonnie motioned to approve the Minutes. Alice seconded. Unanimous approval. Motion passed.

**FINANICIAL REPORT**: At the December 12, 2022, City Council Meeting they approved an Amendment Request of $4,935.42. Not all the original requests were approved but will be discussed for FY23-24. Vicki motioned to approve the Financial Report. Alice seconded. Unanimous approval. Motion passed.

**BILLS**: Garrett motioned to approve the Bills. Vicki seconded. Unanimous approval. Motion passed.

**LIBRARIANS REPORT:** Vicki motioned to approve the Librarians Report. Garrett seconded. Unanimous approval. Motion passed.

**OLD BUSINESS**

Public Comment: None

Staff Report: Nathan reviewed Jessica’s assessment with the board. Jessica volunteered to leave the room while the board took some time to discuss her review and determine how much of a raise if approved, to grant her. Vicki motioned to increase Jessica’s wages by $0.75 per hour starting 12/2/22. Garrett seconded. Unanimous approval. Motion passed.

**NEW BUSINESS**

Board Training: Nathan has three videos left, Garrett has 2 videos left, Candie, Darryl, and Alice have one left, and Bonnie and Vickie are all done! Please finish the videos and let Jessica know when you have completed them.

Lego League Update: The Lego League team, The Fluffy Chickens, went to the Qualifying Tournament on December 4th, 2022, in West Des Moines. They accomplished the majority of what they set out to do! Their innovation project presentation went well. They have a very efficient design to their robot and took time to make their approach very concise. They all learned a lot and know what to change or build on for next year. Jessica is going to continue to have the group meet starting January and build on what they have started. We are also letting others who are now interested learn about how it works, and what it means to be part of a team.

Budget Amendment Request: See above in Financial Report.

FY23-24 Budget Request: The board reviewed the details of what will be requested for FY23-24. Garrett motioned to approve the amount of $99,890.00 to go to City Council for review in January of 2023. Alice seconded. Unanimous approval. Motion passed.

Grant Updates: The Farrer Endowment Foundation granted an amount of $1,800 to go towards updating and replacing a good majority of the children’s non-fiction section. The Barkema Trust Foundation awarded an amount of $1,275 to replace worn and damaged Classics and replace and build the medical non-fiction, especially where it comes to all areas of mental health, and for those who care for those with cancer and Alzheimer’s etc.

**AGENDA ITEMS FOR NEXT MEETING**

Public Comment

Staff Report

FY23-24 Budget Request Update

Annual Report

Board Training Update

**ADJOURNMENT:**  Vicki motioned to Adjourn at 7:10. Garrett seconded. Unanimous approval. Motion passed.