

SHEFFIELD PUBLIC LIBRARY BOARD MEETING
Regular Session Minutes
123 S 3rd Street
Sheffield, Iowa 50475

Date: Wednesday, August 12th, 2026

Call to Order

Meeting called to order by: Kelli Lage, President

Time: 5:32 PM

Roll Call / Attendance

Present: Trevor Nelson, Marcie Atwood, Shaundra Cook, Kelli Lage. **By Phone:** Mackenzie Renburg.

Not Present: Bonnie Theis, Allison Cahill

Guests / Staff: Morgan Symens

Approval of Agenda

Motion by: Marcie Atwood

Second by: Trevor Nelson

Agenda approved

Public Comments None

Consent Agenda

Approval of Minutes of July 8, 2026

Approval of Financial Report

Approval of Bills

Approval of Consent Agenda

Motion by: Shaunda Cook

Second by: Marcie Atwood

Motion Approved

Librarians Report

Review of the Circulation Report for July

Circulation is down since summer reading is over. Family traffic is slower in August as they take last-minute vacations.

Summer Reading Program

This summer reading program has been the most successful with the most participants and the

most reading being done. With that trend in the last few years, we will be rethinking the incentive program as it is too expensive to keep up with.

The Director has created a monthly list of goals for each month to complete. We are on track with this month's to-do list. Programming is planned out through December.

Old Business

New Business

1. Approve back entrance update and fundraiser

Approval of the proposed plan to add a paver patio to the back entrance. Open the fundraiser to the public as \$100 for an engraved paver.

Motion by: Marcie Atwood

Second by: Trevor Nelson

Agenda Items for Next Meeting

Shaunda Cook brought up the possibility of using the meeting room for children's parties. Morgan will be doing some research and bring that to the next meeting.

Adjournment

Motion by: Shaunda Cook

Second by: Trevor Nelson

Time: 6:03 PM

Submitted By

Name: Morgan Symens

Title: Director- Secretary was absent

Date: Thursday, August 13, 2026