

SHEFFIELD PUBLIC LIBRARY BOARD MEETING

Regular Session Meeting Minutes (Draft)

123 S 3rd Street

Sheffield, IA 50475

Date: Wednesday, May13, 2026

Time: 5:30 PM

Roll Call

Members Present: Bonnie Theis, Onni Prestidge, Marcie Atwood, Kelli Lage, Trevor Nelson, Alice Greimann, Gail Sheriff

Others Attending: Morgan Symens, Allison Cahill, Shaunda Cook, Mackenzie Renburg

Approval of Agenda

Motion to approve the agenda made by Alice Greimann. Second, Marcie Atwood. Motion passed unanimously.

Public Comment

Allison Cahill, Shaunda Cook and Mackenzie Renburg were in attendance.

Consent Agenda

1. Approval of Minutes of April 8, 2026
2. Approval of Financial Report
3. Approval of Bills

Motion to approve the consent agenda made by Kelli Lage. Second, Alice Greimann. Motion passed unanimously.

Librarians Report

1. Review of the Circulation Report for April
The circulation system is not working correctly, report next month.
2. Update on Compliance with Federal Ruling for **Accessibility for Library Websites**
All the updates have been completed by Morgan. She has a year to submit and will ensure all complies.
3. Summer Reading Program
Morgan reported that events scheduled for this summer will be exciting to attend. A Petting Zoo is planned for the Kick off party on June 2nd, there will also be a NERF Battle held on June 12th, and a Reptile Show on June 16th. Plus, many bookclubs and storytime in the park on Tuesdays.

4. Grant and Memorial money update

Old Business

New Business

1. Resolution approving the following increase in wages to be effective June 26, 2026.
Morgan Symens \$18.00 to \$18.50
Donnica \$16.00 to \$16.45
Hadassah \$12.50 to \$12.85
Melissa \$10.00 to \$10.28

Motion to approve the increase in wages made by Gail Sheriff. Seconded by Kelli Lage. Motion passed unanimously.

2. Discuss and approve updates to the flag.

The flag rope broke over a month ago, and the flag needs to be replaced now that it has touched the ground. Morgan has received regular complaints about the flag not being raised or lowered at the appropriate times and is unsure how to reach the top of the pole to repair the rope or what condition the pulley is in. Additionally, there is no light shining on the flag, which has also been a concern. A suggestion was made that adding a flag to the side of the building would be an option.

Motion by Marcie Atwood to remove the flag pole and revisit adding one to the building at a later date. Seconded by Kelli Lage. Motion passed unanimously.

3. Discuss and approve updates to cameras.

Morgan reported that personal items have recently gone missing in the hallway and raised concerns that the current security cameras are not operational and system access is unavailable.

A motion was made by Trevor Nelson to replace the existing cameras at the front and back doors and to add a camera in the hallway, with the provision that bathroom privacy be protected. Seconded by Kelli Lage. Motion passed unanimously.

4. Approve new board members to be submitted to the City Council: new board appointments will take effect July 1st, 2026.
 - a. Allison Cahill
 - b. Shaunda Cook
 - c. Mackenzie Renburg

Motion to approve submitting the above names to City Council for board appointments made by Alice Greimann. Seconded by Gail Sheriff. Motion passed unanimously.

Adjourn

Motion to adjourn at 6:03 PM made by Gail Sheriff. Seconded by Trevor Nelson. Motion passed unanimously.

