

SHEFFIELD PUBLIC LIBRARY BOARD MEETING

Regular Session Minutes (Draft)

Date: Wednesday, February 11th, 2026

Time: 5:36 PM

Roll Call

Members Present: Onni Prestidge, Marcie, Atwood, Trevor Nelson, Gail Sheriff (on call)

Members Absent: Bonnie Theis, Kelli Lage, Alice Greimann

Others Present: Morgan Symens

Approval of Agenda

Onni made a motion to approve the agenda. Marcie seconded. Unanimous approval. Motion passed.

Public Comment: *The Library Board President and the Library Board welcome comments from the public on any subject pertaining to Library business. You are asked to state your name and address for the record and to limit your remarks in order that others may be given the opportunity to speak. No action will be taken on items discussed. However, if warranted, the item may appear on a future agenda.*

Consent Agenda

1. Approval of Minutes from January 14th, 2025
2. Approval of Financial Report
3. Approval of Bills

Motion to approve consent agenda made by Trevor, seconded by Marcie, unanimous approval. Motion passed.

Librarians Report

1. Review the Circulation Report for January
 - a. Circulation remains steady.
2. Grant and Memorial money update
 - a. Barkema grant money for the kitchen has been spent, with \$33 coming from libraries operations budget. Morgan will be talking to the foundation to pay for the electrical work. Morgan applied for a Dollar General grant and will be waiting to hear if we received it.
3. Programming update
 - a. Science club is done. March will bring new programs, toddler time will be starting back up and we will be adding a builders unit.

Old Business

1. Review approved budget for fiscal year 26-27
 - a. City approved the requested amounts. Including \$1,400 in wages, \$300 in program materials, and \$500 in the summer reading budget. The county also approved the requested 5% increase.

Sheffield receives 23% of the total amount, which for the 2026-2027 year will be \$30,429. That is an increase of \$1,449 from last year's amount.

New Business

1. Review and approve long-term goals
 - a. Marcie motioned to approve the long-term goals, and Trevor seconded. Unanimous approval, motion passed
2. Review and approve the accreditation application
 - a. Went over the accreditation application process- there were no issues with the application
3. Discuss and approve providing mobile hotspot options
 - a. Tabled to next month
4. Review and approve the Bridges (e-book/Libby) Consortia agreement for the year 2027
 - a. Trevor motioned to approve the library's continued membership with the Bridges Consortia, and Marcie seconded. Unanimous approval, motion passed.
5. Discuss Director Employment Review
 - a. Morgan will be sending out a review for the board members to fill out
6. Review and approve the donation letter
 - a. No issues were found with the donation letter. Morgan will be sending it out to local businesses.

Agenda Items for Next Meeting

Director Review

Wifi Hotspots

Adjourn

Onni motioned to adjourn at 5:55 pm, Marcie seconded.