

SHEFFIELD PUBLIC LIBRARY BOARD MEETING

Regular Session Minutes (Draft)

123 S 3rd Street
Sheffield, IA 50475

Date: Wednesday, August 13, 2025

Time: 5:30 PM

Roll Call

Members present: Bonnie Theis, Onni Prestidge, Trevor Nelson, Alice Griemann, Keli Lage, Marcie Atwood, Gail Sheriff

Approval of Agenda

Alice made a motion to approve the agenda. Marcie seconded. Unanimous approval. Motion passed.

Public Comment: *The Library Board President and the Library Board welcome comments from the public on any subject pertaining to Library business. You are asked to state your name and address for the record and to limit your remarks in order that others may be given the opportunity to speak. No action will be taken on items discussed. However, if warranted, the item may appear on a future agenda.*

Consent Agenda

1. Approval of Minutes from July 15, 2025
2. Approval of Financial Report
3. Approval of Bills

After review, Keli made a motion to accept the Consent Agenda. Alice seconded. Unanimous approval. Motion passed.

Librarians Report

1. Circ report

Morgan stated the new patron use is still going up. Word is spreading about the many new things offered at the library, possibly bringing in families from the local area.

2. **Programming** update

The Puppet Show was well attended, as well as the dinosaur show. Both were entertaining and a huge success.

The care center has requested a morning program be added for the residents. The Headstart Teachers have requested Morgan to provide training on how to read out loud to students.

Michelle Sprout Murrar, an Iowa author, is scheduled to present at the library on October 9th from 6:00-7:00 p.m. She is the author of Amazing Iowa, stories of the weird, wild, and wonderful people and places of Iowa. Books will be available for sale.

Morgan reported that Iowa Shares is up and running again.

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3. Omelet Breakfast

Shifts for serving the breakfast were secured. The breakfast is August 23rd and begins at 7:00 a.m. until 10:00 a.m.

Old Business

1. Confirm Election of Officers FY 25-26

All members consented the election positions as presented.

New Business

1. Review and approve youth services job description

Morgan presented the job description that she researched and found to be appropriate for the current needs. Gail made a motion to accept the youth services job description. Trevor seconded. Unanimous approval. Motion passed.

2. Approve Donnica's new title as youth services coordinator

Alice made a motion to approve Donnica's new title. Marcie seconded. Unanimous approval. Motion passed.

3. Review new Library Trustee Law

Registration will be made as soon as available for all board members. Possibly for September 24th.

Agenda Items for Next Meeting

Adjourn

Marcie made a motion to adjourn at 6:04 p.m. Keli seconded. Unanimous approval. Motion passed.