

# SHEFFIELD PUBLIC LIBRARY BOARD MEETING

## Regular Session Agenda

123 S 3<sup>rd</sup> Street  
Sheffield, IA 50475

Date: Wednesday March 13, 2024

Time: 5:30 PM

### Roll Call

### Approval of Agenda

**Public Comment:** *The Library Board President and Library Board welcome comments from the public on any subject pertaining to Library business. You are asked to state your name and address for the record and to limit your remarks in order that others may be given the opportunity to speak. No action will be taken on items discussed. However, if warranted, the item may appear on a future agenda.*

### Consent Agenda

1. Approval of Minutes from Special Session March 6, 2024
2. Approval of Financial Report
3. Approval of Bills

### Librarians Report

### Old Business

1. Discuss and approve extending posting for Library Director position.
2. Update on Board Recruitment and clarification on what is a quorum.
3. Follow up on Window repair from Mason City Glass Service.
4. Follow up on library staff.
5. Follow up on E-Rate forms.
6. Follow up on Blink cameras.
7. Presentation overview of Record Retention Manual Webinar for the library.

### Agenda Items for Next Meeting

### Adjourn