

SHEFFIELD PUBLIC LIBRARY BOARD MEETING

Regular Session Minutes

123 S 3rd Street
Sheffield, Iowa 50475

Date: Wednesday, September 9, 2026

Call to Order

Meeting called to order by: Kelli Lage, President

Time: 5:30 PM

Roll Call / Attendance

Present: Trevor Nelson, Marcie Atwood, Bonnie Theis, Shaundra Cook, Kelli Kage

Not Present: Allison Cahill and Mackenzie Renburg

Guests / Staff: Morgan Symens

Approval of Agenda

Motion by: Bonnie Theis

Second by: Marcie Atwood

Agenda approved

Public Comments None

Consent Agenda

Approval of Minutes of August 12th, 2026

Approval of Financial Report

Approval of Bills

Approval of Consent Agenda

Motion by: Bonnie Theis

Second by: Shaundra Cook

Motion Approved

Librarians Report

- 1. Review of the Circulation Report for August**
- 2. Update on State Reporting**
Open Access Report/ILL Report
- 3. Monthly goals**

New library cards have been issued weekly.

Morgan received Certification and Endorsement.

The library will be hosting a pumpkin decorating contest.

Old Business

Back entrance update and fundraiser

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The library has been advertising, “Pave the Way”, for donations towards pavers in the patio area by offering engraved pavers for \$100.00.

New Business

Review and approve New Meeting Room Policy

Motion by: Bonnie Theis

Second by: Marcie Atwood

Motion Approved

Review and approve New Patron Agreement

Motion by: Shaundra Cook

Second by: Bonnie Theis

Motion Approved

Review and approve Barkema Charitable Trust Grant Proposal

Motion by: Trevor Nelson

Second by: Marcie Atwood

Motion Approved

Agenda Items for Next Meeting

Adjournment

Motion by: Bonnie Theis

Second by: Trevor Nelson

Motion Approved

Time: 5:59 PM

Submitted By

Name: Bonnie Theis

Title: Secretary

Date: Thursday, September 10, 2026