

SHEFFIELD PUBLIC LIBRARY BOARD MEETING
Regular Session Minutes DRAFT
123 S 3rd Street
Sheffield, Iowa 50475

Date: Wednesday, October 14, 2026

Call to Order

Meeting called to order by: Kelli Lage, President

Time: 5:30 PM

Roll Call / Attendance

Present: Trevor Nelson, Marcie Atwood, Bonnie Theis, Shaundra Cook, Allison Cahill, Kelli Lage **Not Present:**

Mackenzie Renburg

Guests / Staff: Morgan Symens

Approval of Agenda

Motion by: Shaundra Cook

Second by: Marcie Atwood

Agenda approved

Public Comments None

Consent Agenda

Approval of Minutes of September 9, 2026

Approval of Financial Report

Approval of Bills

Approval of Consent Agenda

Motion by: Bonnie Theis

Second by: Allison Cahill

Motion Approved

Librarians Report

Review of the Circulation Report for September

Circulation and patrons remain high.

Update to Franklin County Library Association

Morgan hosted the Franklin County Library Association Fall Meeting at our location. Our library will receive

\$31,950.45

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Monthly goals

Morgan has created a monthly list of goals for each month to complete. Part of the goals were to do some reorganizing in the library. The nonfiction section has been reorganized; the fiction section will be the next area to reorganize. The library has acquired a rotating book stand from the Hampton library, which is a nice addition to the library to showcase books. A new table was made to use in the library for the public computer, which is located away from the children's activities in the library to allow more privacy for patrons.

Old Business

Back entrance update and fundraiser

Morgan applied for a grant to update the back entrance of the library, waiting for approval. The donations for the patio pavers is going well.

New Business

Approve FY 26-27 Budget Amendments.

Motion to approve made by: Bonnie Theis

Second by: Allison Cahill

Motion approved

Agenda Items for Next Meeting

Written guidelines need to be established for the young children's area of the library to limit older children from taking over the area for their purpose and abiding by boundaries. Morgan will provide guidelines at the next meeting to be approved.

Adjournment

Motion by: Marcie Atwood

Second by: Trevor Nelson

Time: 6:00 PM

Motion approved.

Submitted By

Name: Bonnie Theis

Title: Secretary

Date: Thursday, October 15, 2026